Elevator Safety

When waiting for elevators:
- Know your destination.
- Push the elevator call button once for the direction you want to go in.
- Look and listen for the signal announcing the car’s arrival.
- Be aware of health conditions that could contribute to falls or accidents.
- Stand clear of the elevator doors and stand aside for exiting passengers.
- If the arriving car is full, wait for the next car.
- Don’t attempt to maneuver in or stop closing doors, wait for the next car.
- In the event of a fire or other situations that could lead to a disruption in electrical services, do not take the elevator.

When boarding and riding elevators:
- Watch your step – the elevator car may not be perfectly level with the landing.
- Stand clear of the doors – keep clothes and carry-ons away from the opening.
- Hold children and pets firmly.
- Leashed pets should be on same side of door as the passenger so door does not close on extended leash.
- Passengers nearest to the doors should move first when the car arrives.
- Push and hold the DOOR OPEN button if doors need to be held open, or ask someone to push the button for you.
- Never try to stop a closing door, wait for the next car.
- Once on board, quickly press the button for your floor and move to the back of the car to make room for other passengers.
- Pay attention to the floor indicators.
- If unsteady on your feet, hold the handrail, if available, and stand near the elevator wall.
- If the doors do not open when the elevator stops, push the DOOR OPEN button.

When exiting elevators:
- Exit immediately at your floor. Do not wait for others behind you.
- Do not push the people in front of you when exiting.
- Watch your step – the elevator car may not be perfectly level with the floor.

In the event of an elevator emergency:
- If the elevator should ever stop between floors, do not panic. There is plenty of air in the elevator.
- Never climb out of a stalled elevator.
- Use the ALARM button, the telephone or the intercom to call for assistance.
- Above all, wait for qualified help to arrive and never try to leave an elevator that has not made a normal stop.
- Emergency lighting will come on in the event of a power failure.

What to do if you are in a stalled elevator

To participate in an interactive online safety program for elevators, go to A Safe Ride.